**West Park Elementary School District**

Special Open Board Meeting Minutes

*Monday, March 30, 2020*

I.          **OPENING BUSINESS**

1. Call Public Session to Order
2. Roll Call:

Aida Garcia       Present

Tom Deubert       Present by phone

Richard Lopez       Present

Angelica Pineda\_\_\_ Absent

(Open Seat)

1. Pledge of Allegiance Led by Mr. Vigil, Superintendent
2. Adopt Agenda – Adopted by Mr. Deubert; second by Mr. Lopez; accepted 3 yeas 0 noes
3. Identify Closed Session Topics of Discussion Mr. Vigil read the close session items

Closed Session topics are to discuss Appointment of a new Board Member and to discuss Facility updates and closer due to COVID19 concerns.

II.         PUBLIC COMMENT PERIOD RE: CLOSE SESSION ITEMS

 No Discussion

III. **CLOSE SESSION**:

1. Discuss Board Writing Response

       i. Board Member Appointment Selection

1. Facility Update

IV. **RECONVENE TO OPEN SESSION:**

 Board Member Thomas Deubert motioned meeting back in session.

1. Report Decisions made in Closed Session

Kimberly Vivenzi is appointed as new selected board member

* + 1. Oath Recital for Appointed Board Member will occur April 20, 2020

Kimberly Vivenzi not present and will be sworn in at the next board meeting

V. **Public Comment Period**

VI. **CONSENT CALENDAR**:

VII.  **COMMUNICATIONS (oral briefings)**

 SUPERINTENDENT R-G Vigil

 We are working with the county. We are learning as we go. Employee attendance needs to be tracked. Student packets are being delivered. After school program is looking to help students. There is a problem with limited internet access. Also SPED access.

 WEST PARK ELEMENTARY Regina Diaz

 Learning Director Regina Diaz has been working with teachers online

 WEST PARK CHARTER ACADEMY Ramiro Elizondo

 Learning Director Ramiro Elizondo has been continuing Independent learning at the Charter site. He has been working with students and teachers.

VIII.  **MISCELLANEOUS REPORTS AND PRESENTATIONS**

 Business Briefing (Yolanda Padilla)

 Even though the school is closed, some employees have not stopped working. Operation on the business side is ongoing. Reports are still being run, deadlines are still active, and payments continue.

 Maintenance and operations Briefing (Roy Diaz)

 Roy Diaz has been working on school grounds. We are all dealing with staff shortage even though many staff members have kept coming.

 Cafeteria Report (Margie Medina/Vigil)

 Cafeteria staff, teachers, and office personal keep coming in to help deliver meals to students. There are also volunteers from the after school program and charter support staff. Superintendent Vigil greatly appreciates all the effort. Spring break is coming up, there are community meal deliveries available during this time.

 Technology Report (Randy Randolph)

 IT director Randy Randolph is feeling the stress of all the internet usage.

VIII DISCUSSION **ITEMS/INFORMATION**

 Health Concerns – COVID 19.

 COVID 19 cases have been increasing. It is predicted that cases will peak at the end of April. Our open date, even though we are scheduled to reopen May 4th, it is unsure.

IX.       **ACTION ITEM**

1. APPROVAL: Resolution 2020-09 COVID19 Closure Provisions

Closure Provisions are aligned with the county. On March 4 the Governor of California declared state of emergency and asked for social distancing. On March 30, Governor Newsom asked for a temporary closure of schools. March 19, the Board agreed to start meal delivery for students and homework packets are also available. As social distancing is still in effect, school closure is asked to be extended and to reopen on May 4th. This date may change.

 Thomas Deubert motions to approve closure until May 4th.

 Richard Lopez seconds the motion

 Motion to keep schools closed until May 4th approved.

 3 yeas

 0 noes

 1 absent

1. APPROVAL: Inter-district

Inter-district transfer approved for the school year 2020-2121

1. APPROVAL: Letter of Retirement Classified

Terms of retirement are to be discuss at a later time.

Richard Lopez motions to accept letter of Retirement

Thomas Deubert seconds the motion

Motion to accept letter of resignation approved.

3 yeas

0 noes

1 absent

1. APPROVAL: Letter of Resignation Board

Board Member Richard Lopez has submitted a letter of resignation. He will be missed by other board members. Once the letter is accepted, it goes to Jim Yovino for review. The open position can then be open to the public two weeks later.

April 20 is the next Board Meeting; the Open Board Seat will be seat will be announced at this time.

Thomas Deubert motions to accept the letter of resignation

Second the motion

Motion to accept letter of resignation approved

3 yeas

0 noes

1 absent

XII **ADJOURNMENT**

            Mr. Lopez motioned to adjourn

 Mr. Deubert second the motion

 Motion to adjourn passed –

 3 yeas

 0 noes

 1 absent